



Town of Wyoming
Council Meeting Minutes
November 7, 2022, 6:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Bilbrough called the Meeting to order at 6:30p.m.

PLEDGE OF ALLEGIANCE – Mayor Bilbrough

MOMENT OF SILENCE – Mayor Bilbrough

ROLL CALL

Council attending: Mayor- Steve Bilbrough, Vice Mayor- Doug Denison and Treasurer- Kyle Dixon.

Absent: Secretary- Tracy Johovic and Council Person- Jeffrey Gravatt.

Mr. Denison moved with a second by Mr. Dixon to excuse Ms. Johovic and Mr. Gravatt's absence. Mayor Bilbrough, Mr. Denison and Mr. Dixon, Aye. None Opposed. Motion carried.

Staff attending: Cpl Reed, Town Manager, Michael Wooleyhand and Clerk of Council, Audrey Lindale.

Audience attending: Donna Storan, Elaine Bilow, Donna Mason, Joyce Stockslager, BJ and Dave Van Kavelaar, Jane Sweeney, Denise Rothermel, Sheryl Ford and Michael McFann.

ADOPTION OF AGENDA

Mr. Denison moved with a second by Mr. Dixon to approve agenda as presented. Mayor Bilbrough, Mr. Denison and Mr. Dixon, Aye. None Opposed. Motion carried.

PUBLIC COMMENTS

- Mrs. Stockslager stated that she had lights installed by Help Initiative, but they don't work because of the streetlight. The lights work on a sensor and the streetlight is bright and cause the lights not to work.

- Several residents expressed concerns that the 2-story house being built on N. CR Ave looks out of place with all of the one story homes on that street.
- Mrs. Mason asked if the street sweeper was working as she had not seen it around town.
- Mr. Wooleyhand advised that it does work, and that Mr. Reed has done 75% of the streets already. It was advised that staff is working on a schedule for regular street sweeping so that residents will know when not to park on the street.
- Ms. Rothermel expressed concerns about the Wyoming Business Park just popping up and decreasing home values in that area. Concerns were expressed that neighbors were not advised of this construction.
- Ms. Rothermel also stated that traffic is still increasing in her neighborhood and drivers are not stopping at the new stop sign.
- Ms. Rothermel advised that there is a lot of in and out of young people of Mr. Hall's house. She feels there are illegal activities taking place there.
- Ms. Storan stated that there are still no "No Truck Signs" on S. Layton. One sign has been knocked down coming Southern Blvd.
- Mrs. Ford asked about a line at the new stop sign on S. Layton Ave. She states that other stop signs have a line. Also expressed concerns that a change in traffic pattern was not placed.
- It was advised that placing a stop sign was not a change in traffic pattern and therefore no notice was required.
- Discussion ensued regarding business park entrances and traffic.
- Mr. McFann stated that he had been advised by a lawyer that he should record anything said in front of council.
- Mr. McFann asked if council read meeting notes before accepting them. Mayor Bilbrough answered yes. Mr. McFann noted that no other council member responded.
- Mr. McFann asked if renovation money from upstairs renovations had been recouped. It was advised that we have not had any tenants for upstairs.
- Mr. McFann asked council if any of them were opposed to council meeting being recorded. Mayor Bilbrough answered no.
- Mr. McFann asked if Audrey was required to have any special training to take notes of the meeting. Mayor Bilbrough answered not that he was aware of.

ANNOUNCEMENTS – GOOD NEWS

- Mayor Bilbrough advised that new officers have been hired. Mr. Marvel started on Monday November 7th and will finish up his training needed to be on the road by himself by Wednesday.
- One officer in academy who is doing great.

ADOPTION OF PREVIOUS MEETING MINUTES

- September 12, 2022- Council Meeting
- September 12, 2022- Executive Session
- September 26, 2022- Special Meeting

Mr. Denison moved with a second by Mr. Dixon to approve previous meeting minutes as presented. Mayor Bilbrough, Mr. Denison and Mr. Dixon, Aye. None Opposed. Motion carried.

TREASURER'S REPORT

- Mr. Dixon presented balances, profit and loss reports and check register to council for review.

Mr. Denison moved with a second by Mr. Dixon to adopt reports as presented. Mayor Bilbrough, Mr. Denison and Mr. Dixon, Aye. None Opposed. Motion carried.

POLICE REPORT

- Corporal Reed presented October's police report to council.
- October saw 16 traffic tickets, 2 warnings, 3 arrest and 101 total complaints that were handled by the WPD.
- Corporal Reed advised the speed trailer had been placed on Westville Rd for 30 days. Results showed that average speed was 43 mph in a 40-mph zone.
- Results showed 72.4% of vehicles were at or below the speed limit, 24.6% were moderately above speed limit and 1% were excessively above the speed limit.

FIRE COMPANY REPORT

- Mrs. Lindale presented October's report to council.
- Report showed 74 alarms for the month.
 - 790 manpower hours.
 - In service for 33.9 hours.
 - Average alarm time 36.3 minutes.
 - Average for first truck to be enroute- 3.6 minutes.

C/W SEWER & WATER REPORT

- No Report

PLANNING & ZONING

- Mr. Wooleyhand advised that the committee heard a variance for 127 S. Layton Ave. The committee had no objection, and a Board of Adjustment meeting will be set for review.
- Pippins Funeral Home presented for extended use of lands incorporated for new cremation facility, monument office and display yard. Approval was given by committee. Letter will be created for submittal to DNREC.

BUILDING PERMITS

- Mrs. Lindale presented October reports to council.
 - 3 new permits, 55 open, 6 closed

CODE ENFORCEMENT

- Council was advised that there were 1 vehicle violation in October. Violation was resolved.

PARK/STREET

- Mrs. Lindale advised council of park progress. Delay in equipment as an upright piece for train was drilled wrong. Stone base has been laid and awaiting rubber flooring. No date for park opening was given.

SPECIAL EVENTS

- Mrs. Lindale advised council of the following events:
 - **Christmas Parade**- We have received about 25 applications so far. Online applications are working great.
 - **Lights Contest**- Four entries to date. Will advertise further for signups.

NEW BUSINESS

- **Audit**
 - Council members were emailed a copy of the audit in its entirety.
 - Auditors found no problems and had no suggestions.
 - Mr. Wooleyhand advised that the price had increased slightly due to having to a second system to audit.

Mr. Denison moved with a second by Mr. Dixon to adopt the audit as presented. Mayor Bilbrough, Mr. Denison and Mr. Dixon, Aye. None Opposed. Motion carried.

- **Greens of Wyoming**
 - Mr. Wooleyhand advised that Albert Salame has signed a contract with Alexander Asphalt to pave 70% of the streets in this development.
 - The streets that will be paved under this contract are Filbert, Citrus, Buckthorn, Black Cherry, Ninebark, Pepperwood and Green Village Drive. Paving will start in 2-3 weeks according to Albert Salame.
 - Mr. Wooleyhand advised that our lawyer has been contacted regarding paving the streets that Chetty Builders would be responsible for which includes Red Chestnut, Field Maple, Blue Birch and Silver Fir.
 - Mrs. Bilow asked if these streets were the towns.
 - Mr. Denison advised that the streets must be paved and weather for a year before town will accept streets.
- **Ordinance #65-22 Regulating the Excavation of Streets**
 - Mayor Bilbrough explained that streets were not being properly repaired after work has been done.
 - Ordinance will require a permit that we can use to track who is doing work requiring street repairs.
 - Questions were raised as to whom would decide if repairs were satisfactory.
 - Discussion ensued.
 - Lawyer will be contacted regarding increasing penalties, inspections and sidewalk replacement.
 - Mrs. Lindale read synopsis for 1st reading.

UNFINISHED BUSINESS

- **Police Charger**
 - Council was advised that staff did not hear back from a potential buyer who purchases old police vehicles.
 - Council discussed sending vehicle to Ridgely's auction as we have done in the past.

Mr. Denison moved with a second by Mr. Dixon to adopt the audit as presented. Mayor Bilbrough, Mr. Denison and Mr. Dixon, Aye. None Opposed. Motion carried.
Mr. Denison moved with a second by Mr. Dixon to proceed with sending Charger to auction for disposal. Mayor Bilbrough, Mr. Denison and Mr. Dixon, Aye. None Opposed. Motion carried.

CALENDAR OF EVENTS

- Park Reopening Ceremony 11/00/2022
- Planning and Zoning 11/16/2022, 6:30pm
- Town Council Meeting 12/5/2022, 6:30pm
- Parade 12/10/2022, 6pm

COUNCIL COMMENTS

- Mr. Denison advised that police force is in the process of being increased.
- Discussion ensued regarding more police presence around town and upholding traffic laws now that more officers have been hired.
- Discussion ensued regarding the Wyoming Business Park.

Mr. Denison moved with a second by Mr. Dixon to adjourn meeting at 7:37pm. Mayor Bilbrough, Mr. Denison and Mr. Dixon, Aye. None Opposed. Motion carried.

The meeting adjourned.

Audrey Lindale
Clerk of Council